

SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES PLAN



LAST UPDATE 11/16/22

This plan is subject to change based on federal, state and/or local guidance.

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MESSAGE FROM THE SUPERINTENDENT

Dear Pro-Vision Academy (PVA) Community,

The Pro-Vision Academy's response to the COVID-19 pandemic has been and continues to be based upon the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC), as well as state and local health officials. At the beginning of the pandemic, our primary concern was to ensure continuity of instruction through virtual/remote learning. Our ultimate goal has always been to return to in-person teaching and learning as safely and quickly as possible.

The purpose of the American Rescue Plan (ARP) Act Elementary and Secondary School Emergency Relief (ESSER) III Fund is to help safely reopen/return and sustain the safe operation of schools and address the impacts of COVID-19 on the nation's students by addressing students' academic, social, emotional, and mental health needs. These funds are designated for one-time or short-term expenditures to address the ongoing impact of the COVID-19 pandemic.

During May 2021, PVA released a survey seeking stakeholder input about allocating resources to assist in the development of our Safe Return to In-Person Instruction and Continuity of Services Plan. This plan describes how the Pro-Vision Academy will maintain the continuity of instruction and the health and safety of students, staff, and visitors as we return to in-person instruction.

We value our students, parents, and staff.

Through family and staff feedback, as well as continued guidance from the State of Texas, TEA, and local health authorities, we will continuously develop/revise/implement guidelines per the requirements of the grant. The Pro-Vision Academy will continue to practice all safety measures in our control while following state and local mandates. We ask that our PVA community join us in our efforts to mitigate the spread of COVID-19. We are excited to welcome students face-to-face and look forward to a safe and successful school year.

I wish you and your family the best of health.

Most sincerely,



Janelle James
Superintendent of Schools



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IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES

[Click Here for 2022-2023 Academic Calendar](#)

Academics

The Pro-Vision Academy will provide in-person learning four days per week for all students during the 2022-2023 school year. Full-time virtual learning will not be offered.

Academic Counselor

The Academic Counselor will review, update, and effectively maintain student records, and will work with students toward their graduation progress.

Technology: Devices

The Pro-Vision Academy will continue to provide a technology device to each student to facilitate learning.

Training/Support: Staff, Students & Parents

The Pro-Vision Academy will continue to provide ongoing training and support to staff, students and parents to ensure a successful learning experience. Assistance will be provided to develop and train instructional staff to effectively incorporate the use of technology into instructional programs and curriculum, as well as training and support in classroom management. PVA will employ Behavior Specialists/Aides and Instructional Aides, as well as partner with educational companies to provide tutoring and ongoing coaching and comprehensive professional development.

Attendance Policy (for funding purposes)

To be considered “present” and not be marked absent, students must be present in class by 10:00 AM (ADA time).

Grading Policy

Grades will be taken during each grading cycle of the 2022-2023 school year.
Refer to academic calendar.



- All cycle grades will be used in the calculation of the final average for any class.
- Final exams will be administered for middle and high school.
- Teachers will record grades, which will be available for parents and students to access through the district’s parent portal.

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IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES CONTINUED

Special Populations (Special Pops)

Students receiving special pops services will continue to receive services, technology, accommodations, support, and modifications as required by law and determined by the student's applicable committee.

- ARD, LPAC and 504 Committees will continue to meet to determine the unique needs of students who receive services.
- Parents may continue to attend ARD, LPAC and 504 meetings in-person and virtually, and will receive copies of their student's plan.

Social-emotional Support

Social-emotional support will be provided to students as needed to identify and address challenges students face in school or at home. The counselor will coordinate with the community – businesses, health care providers and other nonprofits – to bring outside resources to the campuses to help students succeed in and outside of the classroom. The district will coordinate activities for staff and provide community resources for mental wellness.

Interventions

This year, many students will enter school with academic deficits due to the COVID-19 pandemic. Students with academic and behavioral concerns will be addressed and monitored through the Response to Intervention (RTI) process. The Accelerated Learning Program (ALP) has been implemented to address student learning loss and STAAR readiness in reading and math for all grade levels, and specific social studies and science courses.

Student Meals

Breakfast: Students will be served breakfast in the cafeteria.

Lunch: Students will be served lunch in the cafeteria.

District Transportation

Transportation Services will resume normal operations and bus services will operate at full capacity. Students and bus operators may wear a mask/face covering regardless of vaccination status.



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SCREENINGS, MASKS, HYGIENE, AND SOCIAL DISTANCING

To mitigate the spread of COVID-19, the following safety protocols have been established. Safety protocols will continuously be reviewed and revised as needed.

All students, parents, employees, and visitors **must** adhere to the district's safety protocols when on campus.

- **SELF-SCREENING & MONITORING:** Students, parents, employees, and visitors are **required** to self-screen and self-monitor for COVID-19 related symptoms. Students, parents, employees, and visitors should not enter any district school, building or bus when sick or experiencing symptoms of a recognized communicable disease.
- **MASKS:** Students, parents, employees, and visitors are **highly encouraged** to wear a mask/face covering; masks/face coverings must not be inappropriate/derogatory.
- **HAND HYGIENE:** Students, parents, employees, and visitors are **required** to sanitize hands upon entering the building and regularly throughout the day.
- **RESPIRATORY ETIQUETTE:** Students, parents, employees, and visitors are **required** to practice respiratory etiquette (i.e. covering coughs/sneezes)
- **VENTILATION:** Air purifiers with HEPA filters will be installed in classrooms.
- **PHYSICAL DISTANCING:** While no longer required for schools, physical distancing of at least three feet is encouraged indoors as space allows.



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CLEANING & DISINFECTING

It is important to know that the district remains vigilant in implementing safety precautions including disinfecting all common areas and classrooms daily with a CDC approved disinfectant, wearing masks, utilizing hand sanitizer and physical distancing as space allows.

Custodians will continue to follow the Centers for Disease Control and Prevention (CDC) guidelines and recommendations regarding the cleaning, sanitation, and disinfection of all district campuses/buildings. Fliers outlining hygiene tips and best practices will be posted at all campuses/buildings, and all staff, students, parents, visitors, and vendors will be **required** to follow hand hygiene and respiratory etiquette as outlined by the CDC. [CDC's Guidelines for Disinfecting Buildings & Facilities](#)

Cleaning Practices

Campuses/buildings will continue to be cleaned throughout the day with an emphasis on cleaning high traffic and high touch areas, including door handles, restrooms, and large group transition areas.

- Hand sanitizer stations will remain in multiple areas throughout campuses/buildings.
- Hand sanitizer dispensers will remain in all classrooms.
- Additional hand sanitizer stations have been installed in all restrooms.
- Cleaning of all campuses/buildings will continue to be done daily.
- All staff are **required** to clean and sanitize individual and shared workspaces before **and** after use.
- Staff and students are **required** to assist with the cleaning and sanitizing of shared student workspaces in between classes.
- Unless absolutely necessary, students should not share any personal belongings, equipment, or other items that have not been cleaned and sanitized.
- Areas exposed with COVID-19 will be disinfected with an approved Environmental Protection Agency (EPA) product.



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COVID-19 EXPOSURE & POSITIVE CASES

The Pro-Vision Academy strongly recommends immediate testing if you are sick or feel sick.



CLICK LINK BELOW TO REPORT A COVID-19 CASE
[HIPAA Compliant COVID-19 Case Reporting Form](#)



The Pro-Vision Academy is required to notify state and local health departments of all known COVID-19 confirmed cases. PVA will notify any identified close contacts (both students and staff) per the CDC's close contact definition. PVA will also notify the local health department of any identified close contacts.

SUPERVISORS/PRINCIPALS must report all suspected or known COVID-19 cases directly to the Chief Human Resources Officer. Confidentiality **must** be maintained as required by the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA) when notifying others of possible exposure to COVID-19. The Chief Human Resources Officer and/or designated personnel, will notify applicable local health departments and the Texas Education Agency of known COVID-19 cases.

EMPLOYEES must notify appropriate campus/building supervisor/principal **immediately** if he/she is:

- experiencing COVID-19 related symptoms; and/or
- test positive for COVID-19; and/or
- been in close contact with others who test positive for COVID-19; and/or
- been in close contact with others experiencing COVID-19 related symptoms.

PARENTS must notify campus principal immediately if child is:

- experiencing COVID-19 related symptoms; and/or
- test positive for COVID-19; and/or
- been in close contact with others who test positive for COVID-19; and/or
- been in close contact with others experiencing COVID-19 related symptoms.

EMPLOYEES WHO HAVE COVID-19: School systems must exclude staff from attending school in person who are actively sick with COVID-19, who are suspected of being actively sick with COVID-19, or who have received a positive test result for COVID-19.

Based on the latest updates from the CDC and the TEA, staff may return when:

- If symptomatic (with symptoms), at least 5 days have passed since symptom onset, and fever free*, and other symptoms have improved.
- If asymptomatic (no symptoms), at least 5 days after the day they tested positive.

*Fever free for 24 hours without the use of fever suppressing medications. Fever is a temperature of 100° Fahrenheit (37.8° Celsius) or higher. Always refer to the CDC for updates: [Isolation and Precautions for People with COVID-19](#).

The CDC guidance is ongoing. Please refer to <https://www.cdc.gov/coronavirus/2019-ncov/> for up-to-date information.

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COVID-19 EXPOSURE & POSITIVE CASES CONTINUED

CLOSE CONTACT EMPLOYEES: Staff who meet the close contact threshold with a COVID-19 positive individual and are in one of the following groups, do not need to stay at home.

- Ages 18 or older and have received all recommended vaccine doses, including boosters and additional primary shots for some immunocompromised people.
- Was confirmed COVID-19 positive within the last 90 days and has fully recovered.

Close contact staff who continue to report following a close contact notification must have a rapid test performed within 24 hours of close contact notification, and again 3-5 days after the first rapid test. This is a minimum requirement of PVA staff identified as close contacts. Staff will be required to complete a close contact affidavit to continue reporting to campus.



REQUIRED FOR CLOSE CONTACT STAFF
[COVID-19 Close Contact Affidavit \(Staff Only\)](#)



STUDENTS WHO HAVE COVID-19: As provided in the Department of State Health Services (DSHS) Rule, school systems must exclude students from attending school in person who are actively sick with COVID-19, who are suspected of being actively sick with COVID-19, or who have received a positive test result for COVID-19. Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms or is test-confirmed with COVID-19, until the conditions for re-entry are met. See the [DSHS rule](#) for more details, including the conditions for ending the exclusion period and returning to school.

CLOSE CONTACT STUDENTS: Parents of students who are determined to be close contacts of an individual with COVID-19 may opt to keep their students at home during the recommended stay-at-home period. Parents who opt to send their children to school in the two weeks following exposure are encouraged to closely monitor their children for symptoms.

The CDC guidance is ongoing. Please refer to <https://www.cdc.gov/coronavirus/2019-ncov/> for up-to-date information.

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COVID-19 EXPOSURE & POSITIVE CASES CONTINUED

Per the Centers for Disease Control and Prevention (CDC), a “close contact” is defined as *someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.*

- **Exception:** In the **K–12 indoor classroom** setting, the close contact definition excludes students who were within 3 to 6 feet of an infected student (laboratory-confirmed or a [clinically compatible illness](#)) if both the infected student and the exposed student(s) [correctly and consistently](#) wore well-fitting [masks](#) the entire time.

This exception does **not** apply to teachers, staff, or other adults in the indoor classroom setting. The CDC’s initial definition of close contact (i.e. 6 feet of an infected individual) still applies to all adults.

Per the CDC: In general, people are considered fully vaccinated: \pm

- 2 weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or
- 2 weeks after a single-dose vaccine, such as Johnson & Johnson’s Janssen vaccine

The following people with recent exposure may NOT need to quarantine*:

- People who have been [fully vaccinated](#)
- People who were [previously diagnosed with COVID-19](#) within the last three months

* School staff must follow any applicable TEA Guidance.

If you do not meet these requirements, regardless of your age, you are NOT fully vaccinated. You should keep taking all [precautions](#) until you are fully vaccinated.

For individuals who are determined to be close contacts, a 14-day stay-at-home period was [previously](#) advised by the CDC based on the incubation period of the virus. The CDC has since updated their guidance, and the stay-at-home period can end for [students](#) experiencing no symptoms on Day 10 after close contact exposure, if no subsequent COVID-19 testing is performed. Alternately, [students](#) can end the stay-at-home period if they receive a negative result from a PCR acute infection test [after](#) the close contact exposure ends.

The CDC guidance is ongoing. Please refer to <https://www.cdc.gov/coronavirus/2019-ncov/> for up-to-date information.

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COVID-19 EXPOSURE & POSITIVE CASES CONTINUED



Contact tracing is critical to Harris County COVID-19 response efforts. Contact tracing slows the spread of infectious disease by gathering information from COVID-19 cases, notifying close contacts, and monitoring symptoms of cases and contacts during their isolation or quarantine period. The Pro-Vision Academy is required to notify local health agencies and the Texas Education Agency immediately when notified of a positive case.



Staff are expected to stay home if sick with COVID-19 symptoms and/or test positive for COVID-19. Furthermore, staff are expected to follow the CDC's recommendations for COVID-19.

Parents are expected to keep students home if sick with COVID-19 symptoms and/or test positive for COVID-19. Furthermore, parents are expected to follow the CDC's recommendations for COVID-19.

Staff/Students who present sick with COVID-19 symptoms at work/school will be isolated. Staff will be required to leave, and parents will be required to pick-up student immediately.

[CDC's What to Do If You Are Sick](#)

[CDC's Guidance for Fully Vaccinated Individuals](#)

The CDC guidance is ongoing. Please refer to <https://www.cdc.gov/coronavirus/2019-ncov/> for up-to-date information.

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COVID-19 SCHOOL CLOSURES

The Pro-Vision Academy will adhere to guidelines set forth by the TEA, the CDC, and Harris County Public Health regarding COVID-19 school closures.

CAMPUSES AND BUILDINGS

Restrooms and Water Fountains

Restroom breaks will be scheduled throughout the school day and physical distancing will be controlled and monitored in restrooms. Water fountains will be disconnected and retrofitted with a bottle filling kit.

Extracurricular Activities and Athletics

Extracurricular activities will follow the same district and campus safety protocols. Scheduled games will resume based on detailed state and county guidance. Plans will be adjusted as COVID-19 conditions change. Spectators, visitors, and students who are not actively participating are highly encouraged to wear a mask/face covering regardless of vaccination status.

Non-athletic field trips, including enrichment or curricular trips, will be handled on a case-by-case basis pending public health conditions. Competition- and performance-based field trips — including UIL, fine arts, etc. — are permitted. Campus health and social services trips — involving eye care, dental care, and basic needs such as food and clothing — are permitted.

Shared Workspaces

Shared workspaces will be reconfigured to the extent possible to allow for social distancing, and protective shields will be used as needed.

Emergency Drills

The Pro-Vision Academy will continue to follow all district and campus safety protocols to the extent possible during emergency drills, including drills related to fire, lockdown, shelter in place, and emergency evacuation. Due to COVID-19, drills may be announced ahead of time, and may be staggered. Following each drill, staff and students will be reminded that in an actual emergency, exiting/evacuating must be done without delay and without staggering. In the event of an actual emergency, such as a fire, lockdown, evacuation, or a shelter in place, administration will emphasize that social distancing will not be required but should be followed when possible.



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COMMUNICATION

The Pro-Vision Academy will utilize school messenger, phone calls, social media and the district's website to communicate with staff/students/parents. Staff and parents **must** keep their contact information up-to-date.

COMMUNITY RESOURCES

- Harris County: <https://publichealth.harriscountytexas.gov/Resources/2019-Novel-Coronavirus>
- Testing-Houston Emergency Operations: <https://houstonemergency.org/covid-19-testing/>
- Vaccines- Houston Emergency Operations: <https://houstonemergency.org/covid-19-vaccines/>
- CDC-Contact Tracing: <https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#print>
- CDC-Schools: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/contact-tracing.html>
- Mental Health: <https://www.mentalhealth.gov/talk/educators>
- EVERFi K-12 / Webinars & Events: <https://everfi.com/k-12>; https://everfi.com/k-12/webinars-events/?cta=inline_cta
- Greater Good in Education-My Well Being: <https://ggie.berkeley.edu/my-well-being/>
- The Educator's Room Presents: The Teacher Self-Care Podcast: <https://open.spotify.com/show/10RJBGrM1AaHJU6q07bHzm>

QR Codes

HIPAA Compliant COVID-19 Case Reporting Form



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